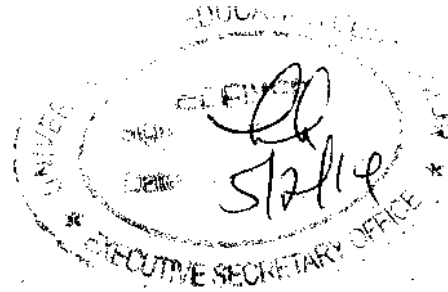


SECRETARIAT:
#10 Ojike Lane,
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Info@ppdcng.org
ppdc@procurementmonitor.org

ABUJA CONTACT OFFICE:
1st Floor UAC Commercial Complex,
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Abuja. +234 9 2700191

February 5th, 2014

The Executive Secretary
Universal Basic Education Commission (UBEC)
No. 7 Gwani Street
Wuse Zone 4
P.M.B 5086
Abuja



ATTN: HEAD PROCUREMENT UNIT

Dear Sir/Madam,

FREEDOM OF INFORMATION (FOI) REQUEST ON: CONTRACT FOR THE PRINTING AND DISTRIBUTION OF PRIMARIES THREE, FOUR, FIVE AND SIX TEXTBOOKS IN ENGLISH LANGUAGE, MATHEMATICS, BASIC SCIENCE & TECHNOLOGY, SOCIAL STUDIES AND LIBRARY RESOURCES MATERIALS FOR JUNIOR SECONDARY SCHOOLS (JSS) STUDENTS IN PUBLIC SCHOOLS, NATIONWIDE BY UBEC MINISTRY OF EDUCATION:

- 1. PRINTING AND DISTRIBUTION OF MACMILLAN NEW PRIMARY MATHEMATICS BOOK 4 FOR FIVE STATES**
- 2. PRINTING AND DISTRIBUTION OF MACMILLAN BRILLANT PRIMARY SOCIAL STUDIES BOOK 3 FOR 32 STATES**
- 3. PRINTING AND DISTRIBUTION OF THINK AND DO ACTIVITY-BASED SCIENCE BOOK FOR PRIMARY 5 FOR TWENTY THREE STATES**
- 4. PRINTING AND DISTRIBUTION OF HEBN BASIC SCIENCE & TECHNOLOGY BOOK 4 FOR FOURTEEN STATES**

On behalf of the Public and Private Development Centre (PPDC), we write pursuant to the provisions of the Freedom of Information Act, 2011 to request for copies of procurement records for the above referenced procurement processes which your Agency undertook in the year 2012

The Public and Private Development Centre is a citizen sector organization that seeks to increase citizens' participation in governance in a way that improves the integrity of the public sector processes. Our major two programs focus includes public procurement

monitoring and HOMEVIDA. More information on us and about our programs can be found on www.procurementmonitor.org and www.homevida.org.

In accordance with the Freedom of information Act, 2011, we hereby apply for copies of the following procurement records and information for the above referenced bids.

1. Copies of Procurement plans and information, including needs assessment and evaluation, identification of goods and works required.
2. Copies of advertisements of invitation for bids published in the national dailies and the Federal Tenders journal.
3. Copies of bids submission register
4. Evidence of copies of receipts issued to bidders on submission of bids.
5. Copies of minutes of public bid opening for technical bids
6. Copies of minutes of the opening of the financial proposals.
7. Copies of the Bids Evaluation Report by the Sub-technical Committee of the Tenders Board
8. Copies of minutes of the meeting of the Tenders Board approving the winning bidder.
9. Copies of bids rejection letters or notices, if any
10. Copies of letter of notification of award of contract
11. Signed contract document
12. Copy of the letters of the Federal Executive Council (FEC) for the approval of the contacts
13. Copy of formal appeal by bidders (Protest letter) and the decision in such appeals/complaints if any.
14. Copy of letter of request by the Tenders Board for certificate of "No Objection"
15. Copies of BPP Certificate of "No Objection"
16. Copies of summary of details of contracts published by your Agency or BPP
17. Documentation showing current status of project

We would appreciate it the documents can be made available to us promptly but in any event, not later than 7 days from the date of receipt of this application, as required by the Freedom of information Act,2011.

Should you require any clarification regarding this application, do not hesitate to contact us at this phone number: 08029455583 or via mail: seember@procurementmonitor.org

Thank you.

Yours sincerely,


Seember Nyager

Chief Executive Officer,
Public and Private Development Centre (PPDC)
www.procurementmonitor.org